

South Georgian Bay Lake Simcoe Source Protection Region

Request for Proposal – Questions for Clarification

1. Is it required that the existing FEFLOW and HSPF models be utilized for this study?
 - No, the use of these models is not an absolute requirement. However, it is anticipated that utilizing as much of the existing work/tools as possible will provide cost/time benefit?
2. Task (#8) in the RFP indicates that refinements to the surface water model(s) are required. Is this referring to only the PRMS model?
 - Task # 8 refers to the refinement of PRMS model that is being developed for the LSRCA watershed and HSPF model being developed for the NVCA watershed.
3. Can you advise whether any additional field characterization may be required?
 - Field characterization is not within the scope of work for this project.
4. The RFP states that, “The proposal should be accompanied by a maximum five (5) page covering letter demonstrating an understanding of the Source Water Protection program, and listing experience related to the tasks above.” Is there a limitation on the length of the actual proposal?
 - The length of the actual proposal is not limited.
5. What is the scoring matrix that will be used for the RFPs?
 - The matrix template provided on page 2 will be used to score the RFP submissions.

Methodology			35%											
Corporate Experience			10%											
Staff Allocations			30%											
Scheduling			5%											
Costs			20%											
			100%											
Project:			Proponents' Names											
Location														
Evaluation Date			, 200											
Criteria			A		B		C		D		E			
Mandatory			Y	N	Y	N	Y	N	Y	N	Y	N		
	General Information													
	Estimate of Cost													
	Scheduling of Work													
	Personnel													
	Project Works Implementation													
Proponent (40 Points)		Max	PTS		PTS		PTS		PTS		PTS			
	Qualifications		10											
	Experience		10											
	Past Performance		5											
	Resources		5											
	Personal Experience		7											
	Technology		3											
	Proponent Points Total													
Proposal (40 Points)	Methodology		10											
	Supervision		5											
	Cost Control		5											
	Alternatives		5											
	Proposed Project Team		5											
	Clarity of Presentation		5											
	Scope		5											
	Proposal Points Total													
Cost (20 Points)	Proposal Price			\$	\$	\$	\$	\$	\$	\$	\$	\$		
	Cost Points Total													
Total	Lines 1+2+3													

