

**SOURCE PROTECTION COMMITTEE MEETING MINUTES**

**MEETING NO. 03-08-SPC**

Thursday, March 27, 2008

Day's Inn - Barrie

**SOURCE PROTECTION COMMITTEE MEMBERS PRESENT:**

Lynn Dollin	Chair, Source Protection Committee
Colin Elliott	Agricultural Sector Representative
John Hemsted	Agricultural Sector Representative
David Ritchie	Agricultural Sector Representative
Robert Grimm	Aggregate Sector Representative
Colin Nisbet	Economic / Development Sector Representative
David Ketcheson	Industrial / Commercial Sector Representative
John Boucher	Municipal Sector Representative, Town of Penetanguishene
Clayton Cameron	Municipal Sector Representative, Township of Severn
David Marquis	Municipal Sector Representative, Durham Region
Brian Milligan	Municipal Sector Representative, Town of Midland
Rick Newlove	Municipal Sector Representative, Simcoe County
Stan Wells	Municipal Sector Representative, Town of Wasaga Beach
Dianne Corrigan	Public Sector Representative
Bob Duncanson	Public Sector Representative
Stephanie Hobbs	Public Sector Representative
Tom Kurtz	Public Sector Representative
Alex Millar	Public Sector Representative
Fred Ruf	Public Sector Representative
Larry Slomka	Public Sector Representative

**LIAISONS:**

Ted Devine	Simcoe Muskoka District Health Unit
Kate Turner	Ministry of the Environment
Lee Anne Rajnauth	Ministry of the Environment
Keith Sherman	SSEA Coordinator

**REGRETS:**

Gerry Brouwer	Industrial / Commercial Sector Representative
Ilmar Simanovskis	Municipal Sector Representative, York Region

**GUESTS PRESENT:**

Erin M. Mahoney	Commissioner, Environmental Services, York Region
Alana Deschamps	Elmvale Water Festival
Christy Burton	Elmvale Water Festival
Fiona Duckett	Baird & Associates
Chris Galway	Lafarge
Anne Guiott	Skelton Brumwell Associations, Barrie
Michelle Locke	Severn Sound Environmental Association
Shawn Slattery	LSRCA
Cindy Kambeitz	LSRCA
Andrea Torok	LSRCA
Kelin Zhao	LSRCA

**SOUTH GEORGIAN BAY LAKE SIMCOE REGION STAFF PRESENT:**

Don Goodyear	Manager, Source Protection Planning
Gina Casey	Administrative Assistant, Source Protection Planning
Susan Jagminas	Communications Specialist, Source Protection Planning

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***I WELCOME & OPENING REMARKS***

Chair Dollin welcomed everyone to the meeting and introduced the Liaisons and guests in attendance.

***II DECLARATION OF PECUNIARY INTEREST***

None identified for the record of this meeting.

***III APPROVAL OF AGENDA***

The agenda was amended to include a discussion under “Other Business” regarding the SPC Per Diem payments, Terms of Reference and Working Groups.

**RESOLVED BY CONSENSUS THAT the content of the Agenda for the March 27<sup>th</sup>, 2008 meeting of the South Georgian Bay/Lake Simcoe Source Protection Committee be approved as amended to include the discussion items under “Other Business”.**

***IV ADOPTION OF MINUTES***

Chair Dollin reviewed the minutes of the February 28<sup>th</sup>, 2008 meeting and provided an update of the action items as outlined.

Bio-Security Issue

This matter continues to be worked on.

First Nations Update

Don Goodyear will be attending a meeting of the Rama Mnjikaning First Nation on April 14<sup>th</sup>, 2008 at 1:30 to make a presentation related to the Source Protection Planning initiative. Interested SPC Members are invited to attend.

With respect to the development of the Working Groups, Member Colin Nesbit indicated he was of the impression that the list of potential committee members for the Technical Working Group would be brought before the SPC for review and approval.

Chair Dollin reviewed the resolution included in the February 28<sup>th</sup> meeting minutes which directed staff to establish the required working groups. Chair Dollin further indicated that this item has been added to the agenda under “Other Business” at which time further discussion will take place.

**RESOLVED BY CONSENSUS THAT the minutes of the South Georgian Bay/Lake Simcoe Source Protection Committee, held on February 28<sup>th</sup>, 2008, be adopted and approved as printed and circulated.**

(b) Technical Working Group (TWG)

John Hemsted, a member of the Technical Working Group, advised that following the first meeting of the TWG he found the experience to be very interesting and valuable.

**RESOLVED THAT the minutes of the March 11<sup>th</sup>, 2008 meeting of the Technical Working Group be received for information.**

**V ANNOUNCEMENTS**

(a) Activities of the Committee

Members from the Agricultural sector advised that they are currently having their two-day meeting which includes various guest speakers. A series of sessions are provided which give guidance and information on a number of issues.

Member David Ritchie will pursue the possibility of having a guest speaker attend a future SPC meeting to make a presentation and answer questions.

Action:	Invite representative from the Agricultural Sector to be a guest speaker at a future SPC meeting.
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Responsibility:	David Ritchie (to advise Don Goodyear)
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Activities of the Chair

Chair Dollin advised that she attended a two day meeting of SPC Chair's which provided a good opportunity to share information.

(b) Introduction of Staff

Don Goodyear introduced staff from the Authority and the SSEA who assist the Source Protection Committee and were in attendance as follows: Shawn Slattery, Cindy Kambeitz, Andrea Torok, Kelin Zhao, Keith Sherman, and Michelle Locke.

In addition, the following who were not in attendance were also recognized for their assistance: Ryan Post, NVCA, Glenn Switzer, NVCA, Len McPhail, SSEA, and Holly Brown, LSRCA.

**VI DELEGATIONS**

(a) Elmvale Water Festival

Christy Burton from Burton Communications provided a presentation describing the Elmvale Water Festival.

**RESOLVED BY CONSENSUS THAT the presentation from Christy Burton regarding the Elmvale Water Festival be received for information.**

**VII PRESENTATIONS**

(a) Technical Briefing

Fionna Duckett of Baird & Associates provided a presentation describing the work completed to define Intake Protection Zones for the surface water supplies in Lakes Simcoe and Couchiching.

**RESOLVED THAT the presentation from Fionna Duckett regarding the development of Intake Protection Zones for the surface water supplies in Lakes Simcoe and Couchiching be received for information.**

**VIII DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

Items 2 and 3 were identified for discussion.

**IX ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION**

**RESOLVED THAT the following recommendations respecting the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to the Board and staff be authorized to take all necessary action required to give effect to same.**

CARRIED

1. Correspondence

**RESOLVED THAT the correspondence listed in the March 27<sup>th</sup>, 2008, agenda as items 1 (a) through (e) be received for information.**

**IX CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

2. Communications Update – February 29, 2008

Susan Jagmanis provided a brief overview of the two workshops held (York Region and Sharon) advising that both were well attended.

**RESOLVED BY CONSENSUS THAT Staff Report No. 2008-02-009-SPC describing media and other communications and outreach activities surrounding Source Water Protection be received for information.**

3. Technical Report Submission

Included with the agenda was Staff Report No. 2008-02-010-SPC regarding the completion of the Conceptual Water Budget, and describing next steps in the water quantity risk assessment process.

Data CDs will be sent to all Members for information.

**RESOLVED BY CONSENSUS THAT Staff Report No. 2008-02-010-SPC regarding completion of the Conceptual Water Budget and next steps in the water quantity assessment process be received for information; and THAT the Conceptual Water Budget document dated December 2007 be received for information.**

**X OTHER BUSINESS**

**(a) Members Payment Schedule**

This document was tabled at the meeting and outlined eligible expenses for Members. This schedule was developed based on the agreement Chair Dollin signed with the Minister as it relates to the Chair's expenses.

Members were advised that they will be receiving quarterly reports regarding the operating budget for the Committee.

Members are encouraged to advise Don Goodyear when invited to speak at an event in order the Don can assist with materials/information and/or accompany the member to the event to assist with the presentation.

Moved by: F. Ruff

Seconded by: R. Grimm

**RESOLVED THAT the Source Protection Committee Members Payment Scheduled, tabled at the March 27<sup>th</sup>, 2008, meeting, be approved and included in the Members Operating Procedures.**

CARRIED

**(b) Per Diem/Mileage Payments**

The detailed payment summary was not sent to Members with their recent per diem/mileage payment and Members were advised that this was an error and will be sent out as soon as possible.

**(c) Terms of Reference**

The Committee Members expressed some concern with developing a Terms of Reference document for public consultation by August 2008 and requested clarification.

Don Goodyear responded that the Terms of Reference is a workplan which will include three components: (1) Projects to be done to complete the assessment report and the Source Protection Plan. These are prescribed in the MOE guidance material and will be a formal part of the "Directors Rules" once developed; (2) Who will be the lead on the projects identified (i.e. Source Protection Region, Municipality, Partnership); and (3) Cost and Schedule for the workplan items (budget and timelines).

Don further advised that a first draft Terms of Reference will be developed in keeping with the timelines as outlined by the Province. This will give the SPC Members the opportunity to review and discuss the content. A public consultation will be held in May 2008 with the remaining period between May and August being utilized to revise the TOR for final submission to the Minister in October 2008.

Chair Dollin suggested that the SPC meeting in April will focus on the Terms of Reference and the meeting can be extended if the Members wish.

A CD which contains the Guidance Documents will be provided to Members for information.

**(d) Working Groups**

Member Colin Nisbet indicated that the names of representatives for Working Groups being established come to the SPC for review and approval prior to being finalized.

Chair Dollin responded that it is the intent to have each Working Group chaired by a member of the SPC and each Chair will report their work to this SPC.

It was agreed that the establishment of future Working Groups will be approved by the SPC.

Moved by: F. Ruff

Seconded by: L. Slomka

**RESOLVED THAT the establishment of the Municipal Working Group be approved as presented to include: Lynn Dollin, John Boucher, Clayton Cameron, David Marquis, Stan Wells, Kathy Brislin, Beata Golas, Mark Head, Wendy Kemp, Stew Patterson, and Ilmar Simanovskis.**

CARRIED

Moved by: B. Grimm

Seconded by: C. Cameron

**RESOLVED THAT the Technical Working Group be approved as presented to include: John Hemsted, David Ketcheson, Dianne Corrigan, Larry Slomka, Stephanie Hobbs, Colin Elliott, and staff as required.**

CARRIED

Next meeting of the SPC is scheduled for April 24<sup>th</sup>, 2008. As a larger meeting room is required, please ensure you refer to your agenda package to meeting location details.

**XI CLOSED SESSION**

No Closed Session items identified.

**XII ADJOURNMENT**

The meeting was adjourned at 5:00 pm